



City of Cerritos Department of Community Development
Civic Center • 18125 Bloomfield Avenue
P.O. Box 3130 • Cerritos, California 90703-3130
Phone: (562) 916-1201 • Fax: (562) 916-1371
www.cerritosgis.com • www.cerritos.gov

RESIDENTIAL RE-ROOFING APPLICATION CHECKLIST

RESIDENTIAL RE-ROOFING APPLICATION

Submittal requirements for Residential Re-Roofing Application are listed below. Please include the following items:

1) PLANNING APPLICATION: Residential Re-Roofing Application

- Complete all sections (incomplete applications will delay processing time)
- Include all required plans/drawings/calculations listed in the application
- Homeowner's signature required
- If property is located in a homeowners association, complete HOA Approval Form at
<https://www.cerritos.gov/media/ilchd5c3/hoa-approval-form.pdf>

If you have any questions, please call the Planning Division at (562) 916-1201.

2) BUILDING PERMIT APPLICATION

- Complete all sections (incomplete applications will delay processing time)
- Complete Declaration Form
 - If owner-builder, complete columns 1 and 3
 - If contractor, complete columns 2 and 3

If you have any questions, please call the Building & Safety Division at (562) 916-1209.

Submit forms together, with all required plans/drawings, at <https://forms.cerritos.gov/City-of-Cerritos/Community-Development/Application-Plan-Submittal-Form>

For more detailed information regarding the process for online submittal, please read the *Planning/Building Electronic Submittal Procedure* at

<https://www.cerritos.gov/media/mjufcss3/electronic-submittal-procedure.pdf>

3) BUSINESS LICENSE REQUIREMENT

If you are a contractor, you must have a valid City of Cerritos business license.

Please call the Business License Division at (562) 916-1236 to confirm active status or apply at
permits.cerritos.gov

The page is intentionally left blank.



RESIDENTIAL RE-ROOFING APPLICATION

Residential roofing is governed by Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is incorporated to this application by reference, and which is available on the City of Cerritos website at www.cerritos.gov under CITY GOVERNMENT » City Laws, Codes and Regulations » Cerritos Municipal Code » Title 22 » Chapter 22.22.

1.0 HOMEOWNER INFORMATION

1.1 Name(s): _____ 1.2 Phone number: _____

1.3 Property address: _____

1.4 Is this property in a homeowners association (HOA)? Check one:

No Yes: _____ I have attached written approval from the HOA.
(initials)

2.0 RE-ROOFING INFORMATION

2.1 Name of contractor/
entity performing work: _____ 2.2 State license #: _____

2.3 City business license #: _____ 2.4 Contact name: _____

2.5 What type of roof is proposed for replacement? Complete the applicable section(s) below.
Please note: roof material must comply with Cool Roof requirements.

2.5a Pitched roof (if applicable)

A. Existing pitched roof area: sq. ft.	B. Proposed replacement area: sq. ft.	C. Percentage of total existing pitched roof area to be replaced (B ÷ A x 100): %
Pitched roof material (check one):	<input type="checkbox"/> Lightweight tile <input type="checkbox"/> Heavyweight tile	<input type="checkbox"/> Asphalt composition: tear off <input type="checkbox"/> Asphalt composition: no tear off
Roof style (check one):	<input type="checkbox"/> Mission <input type="checkbox"/> Shake	<input type="checkbox"/> Slate <input type="checkbox"/> Asphalt composition: 30-year minimum required
Material weight: lbs./sq. ft.*	ICC #:	Manufacturer: <small>(Color sample or brochure may be required.)</small>

2.5b Flat roof (if applicable)

A. Existing flat roof area: sq. ft.	B. Proposed replacement area: sq. ft.	C. Percentage of total existing flat roof area to be replaced (B ÷ A x 100): %
Flat roof material (select one):	<input type="checkbox"/> Hot mop <input type="checkbox"/> Other (specify): _____	Color: <small>(Color sample or brochure may be required.)</small>

*2.6 Is the roofing material greater than or equal to 6.0 lbs./sq. ft.? Check one:

No Yes: _____ I have attached engineering calculations
(initials) that support the proposed material.

2.7 Are skylights proposed? Check one:

No Yes: _____ I have attached a completed Skylight
(initials) Application.

**FOR OFFICE
USE ONLY**

**Project Reference
Number:**

A/P# _____

Continued next page →

2.8 Property address: _____

(same as item 1.3 on previous page)

2.9 Is this re-roofing application part of or related to a solar energy system installation application?

No Yes: A separate "Residential Solar Energy System Application" must be submitted prior to or concurrent with this re-roofing application. See Section 3.4 of the solar application for additional requirements.

3.0 ACKNOWLEDGEMENT

By signing below, I acknowledge an understanding of the following declarations:

3.1 Review of Requirements. I declare, under penalty of making a false statement, that I have read and understand the statements and requirements of Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is available on the City of Cerritos website as described above.

3.2 Conditions of Approval. I understand and will comply with the following additional requirements, and I understand that the roof will not receive a final approval until all of the following requirements have been completed:

- 3.2a: All roof vents and turbines must be painted to match the new roof color.
- 3.2b: Any replaced or existing un-painted shiplap or fascia must be painted to match the trim color. A separate Paint Color Permit application is required.
- 3.2c: For sloping roofs, roof edging must match the color of the roof.
- 3.2d: For flat roofs, L-metal or flashing must match the color of the adjacent fascia board.
- 3.2e: If applicable, bird stops are required on all mission style tile roofs.
- 3.2f: Following delivery of the roof materials to the property, an invoice list and verification of appropriate job address shall be submitted to the Building and Safety Division.
- 3.2g: The proposed roofing material meets State of California Tier I Cool Roofing requirements.

3.3 Material Sample. I understand that a sample of the proposed material may be required if what is proposed has not previously been approved by the City of Cerritos.

3.4 Construction. Hours and days of construction are limited to the following:

Monday to Friday: 7am to 6pm; Saturday: 10am to 5pm; Sunday/Holidays: No Work.

3.5 Penalties for Violation. A violation of the statements and requirements of the Municipal Code may constitute an infraction punishable pursuant to Section 1.08.020 of the Cerritos Municipal Code.

3.6 Homeowner's signature: _____ Date: _____

3.7 Contractor's signature: _____ Date: _____

FOR OFFICE USE ONLY	
<p>Planner check</p> <p><input type="checkbox"/> Application is complete and signed by both homeowner and contractor</p> <p><input type="checkbox"/> Required attachments are provided if applicable: HOA approval (1.4), heavyweight material engineering calcs. (2.6), Skylight Application (2.7), and/or Residential Solar Energy System Application (2.9)</p> <p><input type="checkbox"/> Review aerial photo to check proposal against existing conditions (patio, accessory structure)</p> <p><input type="checkbox"/> Project complies with CMC requirements</p> <p><input type="checkbox"/> Computer permit entry: <ul style="list-style-type: none"> <input type="checkbox"/> Check cases for existing notes and expired permits requiring resolution <input type="checkbox"/> Check that a permit is not already entered for this application and property <input type="checkbox"/> Computer codes: OVRTHECNTR » REROOF <input type="checkbox"/> Property owner information is current (GIS); if not, request a copy of the grant deed to confirm ownership as a condition of permit issuance <input type="checkbox"/> Enter permit data </p> <p>Project Ref. Number: A/P# _____</p> <p><input type="checkbox"/> Sign and date approval area</p> <p><input type="checkbox"/> Refer to Building and Safety Division for permit</p>	<p>City of Cerritos Planning Approval</p> <p>Staff Signature _____</p> <p>Date _____</p> <p>Issuance of the permit shall not be construed as final approval of this installation. Roofing materials shall comply with Section 22.22.700(23) of the Cerritos Municipal Code. No final shall be issued unless all conditions of approval above have been completed.</p>

The page is intentionally left blank.



City of Cerritos
18125 Bloomfield Avenue
Cerritos, CA 90703
(562) 916-1209

**Department of Community
Development**
Building and Safety Division

(For office use only)

Building Permit #: _____
Trade Permit #: _____
Parent Permit#: _____

Building/Plumbing/Electrical/Mechanical Permit Application

Applicant's Name: _____

Company Name (if applicable): _____

Tel. No: _____ Email: _____ Date: _____

Job Site Address: _____ Suite: _____

Work Description: _____

Is this an owner-builder project?

Yes, this is an owner-builder project. As the applicant for an owner-building project, you are required to complete columns 1 and 3 of attached Declaration Form.

Is the job site address your primary residence? Yes No (If no, an owner-builder project is not permitted, and the owner must contract exclusively with a licensed contractor.)

No, this is not an owner-builder project. Complete columns 2 and 3 of the attached Declaration Form.

Project Valuation: _____ APN#: _____

Project Size (sq.ft.): _____ Buildings on Lot: _____ # of Stories: _____

Construction Types: _____ Occupancy Groups: _____

Type of Permit(s) Requested: **Building** **Plumbing** **Electrical** **Mechanical**

Owner/Business Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Email: _____

Contractor Name: _____ **Company:** _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Email: _____

License No: _____ Class: _____ Expiration Date: _____

City Business License No: _____ Expiration Date: _____

(Please fill out attached Licensed Contractor's Declaration Form)

Architect/Engineer Name: _____ **Company:** _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

License No: _____ Class: _____ Expiration Date: _____

Building/Plumbing/Electrical/Mechanical Permit Application (continued)

PLUMBING					
Code	Items	Units	Code	Items	Units
03	Backwater Valves	____ Valve(s)	45	Water closet/urinal/bidet	____ Fixture(s)
05	Backflow prevention device/sprinkler	____ Device(s)	47	Water heater	____ W.H.(s)
07	Bathtubs/showers	____ Fixture(s)	49	Water treating equipment (filter, softener)	____ System(s)
11	Clothes washer (tray/standpipe)	____ Fixture(s)	51	Low pressure gas sys. (5 outlets or less)	____ System(s)
13	Dishwashers	____ Fixture(s)	52	Fee for additional outlets >5	____ Outlet(s)
15	Drinking fountain	____ Fixture(s)	53	Medium/high pressure gas system	____ System(s)
17	Floor drains	____ Fixture(s)	54	Additional fee for each outlet	____ Outlet(s)
19	Floor sinks	____ Fixture(s)	55	Gas meter (private)	____ Meter(s)
21	Hose bibbs	____ Fixture(s)	56	Gas regulator	____ Reg(s)
23	Interceptor (clarifier)	____ System(s)	60	Drainage/vent piping repair or alter	____ System(s)
25	Lavatories/sinks	____ Fixture(s)	62	Greywater system	____ System(s)
26	Miscellaneous fixture	____ Fixture(s)	63	Water piping replacement branch/fixture	____ Fixture(s)
27	Pressure regulator—prv/water	____ Device(s)	64	Other water piping < 1 1/2 inches	____ Line(s)
29	Roof drains	____ Fixture(s)	65	Other water piping 2-3 inches	____ Line(s)
35	Solar water heating system	____ System(s)	66	Other water piping > 3 inches	____ Line(s)
39	Swimming pool trap and receptor	____ System(s)			
41	Trap primer	____ System(s)			

<u>MECHANICAL</u>					
Code	Items	Units	Code	Items	Units
02	Refrig compressor < 100 kbtu	Comp(s)	31	Air inlets/outlets (area)	Sq. Ft.
03	Refrig compressor 101—500 kbtu	Comp(s)	32	Appliance vent (other)	Unit(s)
04	Refrig compressor > 500 kbtu	Comp(s)	35	Air handling unit < 2000 cfm	Ahu(s)
08	Furnace/heater <100 kbtu	Unit(s)	36	Air handling unit 2000—10000 cfm	Ahu(s)
09	Furnace/heater 101-500 kbtu	Unit(s)	37	Air handling unit > 10000 cfm	Ahu(s)
10	Furnace/heater > 500 kbtu	Unit(s)	40	Evaporative coolers	Unit(s)
17	Boiler < 100 kbtu	Boiler(s)	41	Ventilation fan (single register)	Fan(s)
18	Boiler 101-500 kbtu	Boiler(s)	42	Ventilation system (other)	System(s)
19	Boiler > 500 kbtu	Boiler(s)	43	Commercial kitchen exhaust hoods	Hood(s)
20	Fireplace/gas log < 100 kbtu	Appl(s)	44	Spray booth	Booth(s)
21	Fireplace/gas log 101-500 kbtu	Appl(s)	45	Product conveying duct system	System(s)
22	Fireplace/gas log > 500 kbtu	Appl(s)	46	Fire dampers	Damper(s)
30	Air inlets/outlets (each)	Unit(s)	47	Alteration of existing duct system	System(s)

ELECTRICAL								
Code	Items	Quantity	Code	Item	Quantity	Code	Item	Quantity
B1	Residential new bldgs. Multifamily	____ Sq. Ft.	K1	Signs, outline lgt, one ckt	____ Sign(s)	JX	Motors, <3hp	____ Mtr(s)
B2	Residential new bldgs. 1 or 2 family	____ Sq. Ft.	K2	Additnl, ckt within the same sign	____ Sign(s)	JY	Motors, 5hp	____ Mtr(s)
C1	Swimming pools, new	____ Pool(s)	<u>Power Equipment Over 3hp and Less Than 10hp</u>			JZ	Motors, 10hp	____ Mtr(s)
C2	Spas, hot tubs,	____ Pool(s)	JA	Heat pumps	____ Appl(s)	JO	Motors, 15hp	____ Mtr(s)
C3	Pool alterations, other type pools	____ Pool(s)	JB	AC units	____ Appl(s)	J1	Motors, 20hp	____ Mtr(s)
D1	Carnival electrical rides or gentrrs	____ Unit(s)	JD	Battery chargers	____ Appl(s)	J2	Motors, 25hp	____ Mtr(s)
D2	Carnival mech rides, displays w/lgt	____ Unit(s)	JE	Electric water heaters	____ Appl(s)	J3	Motors, 50hp	____ Mtr(s)
D3	Carnival booth lighting	____ Unit(s)	JF	Refrigeration cabinets	____ Appl(s)	J4	Motors, 100hp	____ Mtr(s)
E1	Temporary service, power pole	____ Pole(s)	JG	Electric cooking equipment	____ Appl(s)	<u>Other Power Equipment</u>		
E2	Temporary dist system for const	____ Pole(s)	JH	Electric heaters	____ Appl(s)	J7	Pwr eq w/rating > 10hp to <50hp	____ Pwr
E3	Temp pole for xmas tree lots	____ Pole(s)	JI	Electric generators	____ Appl(s)	J8	Pwr eq w/rating > 50hp to <100hp	____ Pwr
F1	Branch circuits, 120v, 15 or 20a	____ Ckt(s)	J6	Other equipment > 3hp—<10hp	____ Appl(s)	J9	Pwr eq w/rating > 100hp	____ Pwr
F2	Branch circuits, lighting, 208-277v	____ Ckt(s)	<u>Special Electrical Items</u>			<u>Services, Panels, Control Panels, McC's</u>		
G1	Outlets-lighting, recept, switch	____ Outlet(s)	P2	PC residential photo voltaic<10kw	____	LA	100a panels, services, mcc's	____ Pnl(s)
G2	Lighting fixtures	____ Lgt Ftx(s)	P3	Inverter res photo volt <10kw	____	LB	200a panels, services, mcc's	____ Pnl(s)
G3	Pole mounting light fixtures	____ Pole Fxt(s)	P4	PC residential photo volt >10kw<50kw	____	LC	225a panels, services, mcc's	____ Pnl(s)
G4	Theatrical-type lgt fixtures	____ Lgt Ftx(s)	P5	Inverter res photo volt >10kw<50kw	____	LD	400a panels, services, mcc's	____ Pnl(s)
<u>Residential Appliances Less Than 3hp</u>			V2	<=10kw electric vehicle supply equip	____ #Units	LE	600a panels, services, mcc's	____ Pnl(s)
HA	Forced air units (FAU)	____ Appl(s)	V3	>10kw electric vehicle supple equip	____ #Units	LF	800a panels, services, mcc's	____ Pnl(s)
H1	Electrical ovens	____ Appl(s)	V4	Fast electric vehicle supple equip	____ #Units	LG	1000a panels, services, mcc's	____ Pnl(s)
H2	Garbage disposals	____ Appl(s)	<u>Transformers</u>			LH	1200a panels, services, mcc's	____ Pnl(s)
H3	Dishwashers	____ Appl(s)	JM	Transformers, <3kva	____ Xfrm(s)	LI	1600a panels, services, mcc's	____ Pnl(s)
H4	Range hoods	____ Appl(s)	JN	Transformers, 15kva	____ Xfrm(s)	LJ	2000a panels, services, mcc's	____ Pnl(s)
H5	Washing machines	____ Appl(s)	JO	Transformers, 25kva	____ Xfrm(s)	LL	3000a panels, services, mcc's	____ Pnl(s)
H7	Exhaust fans	____ Appl(s)	JQ	Transformers, 37.5kva	____ Xfrm(s)	LM	High voltage panels (over 600v)	____ Pnl(s)
H9	Other residential less than 3hp	____ Appl(s)	JR	Transformers, 45kva	____ Xfrm(s)	LN	Other panels, 0 to 399 amps	____ Pnl(s)
<u>Non Residential Appliances Less Than 3hp</u>			JS	Transformers, 50kva	____ Xfrm(s)	LO	Other panels, 400 to 1000 amps	____ Pnl(s)
1A	Exhaust fans	____ Appl(s)	JT	Transformers, 75kva	____ Xfrm(s)	LP	Other panels, >1000 amps	____ Pnl(s)
1B	Electric water heaters	____ Appl(s)	JU	Transformers, 112.5kva	____ Xfrm(s)	W1	Cable trays, busways (length)	____ Feet
1C	Lighted showcases	____ Appl(s)	JV	Transformers, 150kva	____ Xfrm(s)	M1	Misc conduits & conductors	____ Unit(s)
1D	Electric drinking fountains	____ Appl(s)	JW	Transformers, 225kva	____ Xfrm(s)	P1	Haz locations >2000 sf total	____ Haz
1E	Vending machines	____ Appl(s)	<u>Report review fee, # of equip</u>			R1	Report review fee, # of equip	____ Eq
1F	Laundry machines	____ Appl(s)	<u>High voltage report fee, #equip</u>			R2	High voltage report fee, #equip	____ HV Eq
J5	Other non-res less than 3hp	____ Appl(s)						

COLUMN 1**OWNER-BUILDER DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code): Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)

(I, as owner of the property, or my employees with wages as their sole compensation, will do (all of or portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)

(I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code. The Contractor's State License Law does not apply to an owner of property who builds or improves thereon, and who contractors for the projects with a license Contractor pursuant to the Contractors' State License Law.).

(I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Date: _____

Signature of Property Owner or Authorized Agent

COLUMN 2**LICENSED CONTRACTOR'S DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class _____ License No. _____

Date _____ Contractor Signature _____

WORKERS' COMPENSATION DECLARATION

WARNING: FAILURE TO SECURE WORKER'S COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES ARE PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No. _____

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier	Policy Number	Expiration Date
---------	---------------	-----------------

Name of Agent	Phone Number
---------------	--------------

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions

Signature of Applicant

Date

JOB ADDRESS**LOCALITY****COLUMN 3****HAZARDOUS MATERIAL DECLARATION**

Will the applicant or future building occupant handle a hazardous material or a mixture containing a hazardous material equal to or greater than the amount specified on the hazardous material information guide?

Yes No

Will the intended use of the building by the applicant or future building occupant require a permit for construction or modification from the South Coast Air Quality Management District (SCAQMD)? See permitting checklist for guidelines.

Yes No

I have read the hazardous materials information guide and the SCAQMD permitting checklist. I understand my requirements under the Los Angeles County Code Title 2, Chapter 220 Sections 220.100 through 220.140 concerning hazardous material reporting and for obtaining a permit from the SCAQMD.

ASBESTOS NOTIFICATION

Notification letter sent to SCAQMD or EPA

I declare that notification of asbestos removal is not applicable to addressed project.

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a Construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code)

Lender's Name

Lender's Address

By my signature below, I certify to each of the following:
I am the property owner or authorized to act on the property owner's behalf.

I have read this application and the information I have provided is correct.

I agree to comply with all applicable city and county ordinances and state laws relating to building construction.

I authorize representatives of this county to enter the above-identified property for inspection purposes.

Signature of Property Owner or Authorized Agent

Date

The page is intentionally left blank.

**City of Cerritos
Waste Management Plan
Part 1**

Materials from your job site can be recycled. The City of Cerritos Municipal Code requires you to recycle or reuse a minimum of 50% of your project's waste. The City has an exclusive franchise agreement with Athens Services for construction and demolition waste removal services. By using Athens Services, you will have met your 50% waste diversion requirement. If you self-haul materials from the jobsite, and your project is 900 square feet or greater in size, you will be required to demonstrate that you have diverted 50% of your project's waste from landfill disposal.

Step 1: Before your Project Begins: Complete this form.

- If your project is less than 900 square feet in area, check this box. You are exempt from further compliance with the City of Cerritos' C&D Debris Diversion Ordinance.
- If you will be contracting with Athens Services for your project's waste hauling services, check this box. You are exempt from further compliance with the City of Cerritos' C&D Debris Diversion Ordinance.
- If your C&D waste will be hauled by anyone other than Athens Services, and your project is 900 square feet or more in area, check this box. You are required to submit a Performance Security Deposit in the amount of \$.50 per square foot of project size along with this form and divert 50% of project waste from landfill disposal. Please proceed to Steps 2, 3 & 4.

Step 2: While your Project Progresses: (*self-haul projects of 900 square feet or greater only*)
Save all weight receipts and/or documentation from disposal sites including recycling centers, landfills and jobsite reuse.

Step 3: Before final inspection: (*self-haul projects of 900 square feet or greater only*)
Complete Part 2 of this form and submit receipts/documentation (original or certified photocopies) verifying that a minimum of 50% of the debris or material generated was diverted from landfill disposal.

Step 4: Deposit Returned: (*self-haul projects of 900 square feet or greater only*)
Within 30 days of submittal of final documentation, your performance security deposit will be returned. If it is determined that a minimum of 50% of C&D materials were not recycled, a prorated portion of your deposit will be returned.

Job Address: _____

Permit No. _____

Job Description: _____

Square Footage: _____ sq. ft.

Project Type: New Construction Demolition Renovation Other

Applicant: _____

Phone: _____

Company Name & Address: _____

Applicant Signature: _____

Date: _____

Expected Debris from this Project:

Material Type:	Estimated Diversion Rate:	Facility Utilized:
Asphalt/Concrete:		
Brick/Masonry/Tile:		
Doors/Windows/Cabinets/ Fixtures, Etc.:		
Drywall:		
Glass:		
Metals:		
Mixed Loads:		
Roofing Materials:		
Soils:		
Woods:		
Other:		
Unprocessed Waste:		

Performance Security Deposit:

Deposit Amount (sq. ft. x \$.50): \$_____

Deposit Type: _____

Date Received: _____

Staff: _____