



City of Cerritos Department of Community Development
Civic Center • 18125 Bloomfield Avenue
P.O. Box 3130 • Cerritos, California 90703-3130
Phone: (562) 916-1201 • Fax: (562) 916-1371
www.cerritosgis.com • www.cerritos.gov

RESIDENTIAL RE-ROOFING APPLICATION CHECKLIST

RESIDENTIAL RE-ROOFING APPLICATION

Submittal requirements for Residential Re-Roofing Application are listed below. Please include the following items:

1) PLANNING APPLICATION: Residential Re-Roofing Application

- ☐ Complete all sections (incomplete applications will delay processing time)
- ☐ Include all required plans/drawings/calculations listed in the application
- ☐ Homeowner's signature required
- ☐ If property is located in a homeowners association, complete HOA Approval Form at <https://www.cerritos.gov/media/ilchd5c3/hoa-approval-form.pdf>

If you have any questions, please call the Planning Division at (562) 916-1201.

2) BUILDING PERMIT APPLICATION

- ☐ Complete all sections (incomplete applications will delay processing time)
- ☐ Complete Declaration Form
 - ☐ If owner-builder, complete columns 1 and 3
 - ☐ If contractor, complete columns 2 and 3

If you have any questions, please call the Building & Safety Division at (562) 916-1209.

Submit forms together, with all required plans/drawings, at <https://forms.cerritos.gov/City-of-Cerritos/Community-Development/Application-Plan-Submittal-Form>

For more detailed information regarding the process for online submittal, please read the *Planning/Building Electronic Submittal Procedure* at <https://www.cerritos.gov/media/mjufcss3/electronic-submittal-procedure.pdf>

3) BUSINESS LICENSE REQUIREMENT

If you are a contractor, you must have a valid City of Cerritos business license.

Please call the Business License Division at (562) 916-1236 to confirm active status or apply at permits.cerritos.gov

The page is intentionally left blank.



RESIDENTIAL RE-ROOFING APPLICATION

Residential roofing is governed by Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is incorporated to this application by reference, and which is available on the City of Cerritos website at www.cerritos.gov under CITY GOVERNMENT » City Laws, Codes and Regulations » Cerritos Municipal Code » Title 22 » Chapter 22.22.

1.0 HOMEOWNER INFORMATION

1.1 Name(s): _____ 1.2 Phone number: _____

1.3 Property address: _____

1.4 Is this property in a homeowners association (HOA)? Check one:

☐ No ☐ Yes: _____ I have attached written approval from the HOA.
(initials)

2.0 RE-ROOFING INFORMATION

2.1 Name of contractor/
entity performing work: _____ 2.2 State license #: _____

2.3 City business license #: _____ 2.4 Contact name: _____

2.5 What type of roof is proposed for replacement? Complete the applicable section(s) below.
Please note: roof material must comply with Cool Roof requirements.

2.5a Pitched roof (if applicable)

A. Existing pitched roof area: sq. ft.	B. Proposed replacement area: sq. ft.	C. Percentage of total existing pitched roof area to be replaced ($B \div A \times 100$): %	
Pitched roof material (check one):	<input type="checkbox"/> Lightweight tile <input type="checkbox"/> Heavyweight tile	<input type="checkbox"/> Asphalt composition: tear off <input type="checkbox"/> Asphalt composition: no tear off	
Roof style (check one):	<input type="checkbox"/> Mission <input type="checkbox"/> Shake	<input type="checkbox"/> Slate <input type="checkbox"/> Asphalt composition: 30-year minimum required	
Material weight: lbs./sq. ft.*	ICC #:	Manufacturer:	Color: (Color sample or brochure may be required.)

2.5b Flat roof (if applicable)

A. Existing flat roof area: sq. ft.	B. Proposed replacement area: sq. ft.	C. Percentage of total existing flat roof area to be replaced ($B \div A \times 100$): %
Flat roof material (select one):	<input type="checkbox"/> Hot mop <input type="checkbox"/> Other (specify): _____	Color: (Color sample or brochure may be required.)

*2.6 Is the roofing material greater than or equal to 6.0 lbs./sq. ft.? Check one:
☐ No ☐ Yes: _____ I have attached engineering calculations that support the proposed material.
(initials)

2.7 Are skylights proposed? Check one:
☐ No ☐ Yes: _____ I have attached a completed Skylight Application.
(initials)

**FOR OFFICE
USE ONLY**

**Project Reference
Number:**

A/P# _____

Continued next page →

2.8 Property address: _____

(same as item 1.3 on previous page)

2.9 Is this re-roofing application part of or related to a solar energy system installation application?

- ☐ No ☐ Yes: A separate "Residential Solar Energy System Application" must be submitted prior to or concurrent with this re-roofing application.
See Section 3.4 of the solar application for additional requirements.

3.0 ACKNOWLEDGEMENT

By signing below, I acknowledge an understanding of the following declarations:

- 3.1 Review of Requirements. I declare, under penalty of making a false statement, that I have read and understand the statements and requirements of Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is available on the City of Cerritos website as described above.
- 3.2 Conditions of Approval. I understand and will comply with the following additional requirements, and I understand that the roof will not receive a final approval until all of the following requirements have been completed:
- 3.2a: All roof vents and turbines must be painted to match the new roof color.
 - 3.2b: Any replaced or existing un-painted shiplap or fascia must be painted to match the trim color. A separate Paint Color Permit application is required.
 - 3.2c: For sloping roofs, roof edging must match the color of the roof.
 - 3.2d: For flat roofs, L-metal or flashing must match the color of the adjacent fascia board.
 - 3.2e: If applicable, bird stops are required on all mission style tile roofs.
 - 3.2f: Following delivery of the roof materials to the property, an invoice list and verification of appropriate job address shall be submitted to the Building and Safety Division.
 - 3.2g: The proposed roofing material meets State of California Tier I Cool Roofing requirements.
- 3.3 Material Sample. I understand that a sample of the proposed material may be required if what is proposed has not previously been approved by the City of Cerritos.
- 3.4 Construction. Hours and days of construction are limited to the following:
Monday to Friday: 7am to 6pm; Saturday: 10am to 5pm; Sunday/Holidays: No Work.
- 3.5 Penalties for Violation. A violation of the statements and requirements of the Municipal Code may constitute an infraction punishable pursuant to Section 1.08.020 of the Cerritos Municipal Code.

3.6 Homeowner's signature: _____ Date: _____

3.7 Contractor's signature: _____ Date: _____

FOR OFFICE USE ONLY**Planner check**

- ☐ Application is complete and signed by both homeowner and contractor
- ☐ Required attachments are provided if applicable: HOA approval (1.4), heavyweight material engineering calcs. (2.6), Skylight Application (2.7), and/or Residential Solar Energy System Application (2.9)
- ☐ Review aerial photo to check proposal against existing conditions (patio, accessory structure)
- ☐ Project complies with CMC requirements
- ☐ Computer permit entry:
- ☐ Check cases for existing notes and expired permits requiring resolution
 - ☐ Check that a permit is not already entered for this application and property
 - ☐ Computer codes: OVRTHECNTR » REROOF
 - ☐ Property owner information is current (GIS); if not, request a copy of the grant deed to confirm ownership as a condition of permit issuance
 - ☐ Enter permit data

Project Ref. Number: A/P# _____

- ☐ Sign and date approval area
- ☐ Refer to Building and Safety Division for permit

City of Cerritos Planning Approval_____
Staff Signature_____
Date

Issuance of the permit shall not be construed as final approval of this installation. Roofing materials shall comply with Section 22.22.700(23) of the Cerritos Municipal Code. No final shall be issued unless all conditions of approval above have been completed.

The page is intentionally left blank.



City of Cerritos
18125 Bloomfield Avenue
Cerritos, CA 90703
(562) 916-1209

**Department of Community
Development**
Building and Safety Division

(For office use only)

Building Permit #: _____
Trade Permit #: _____
Parent Permit#: _____

Building/Plumbing/Electrical/Mechanical Permit Application

Applicant's Name: _____

Company Name (if applicable): _____

Tel. No: _____ Email: _____ Date: _____

Job Site Address: _____ Suite: _____

Work Description: _____

Is this an owner-builder project?

☐ Yes, this is an owner-builder project. As the applicant for an owner-building project, you are required to complete columns 1 and 3 of attached Declaration Form.

Is the job site address your primary residence? ☐ Yes ☐ No (If no, an owner-builder project is not permitted, and the owner must contract exclusively with a licensed contractor.)

☐ No, this is not an owner-builder project. Complete columns 2 and 3 of the attached Declaration Form.

Project Valuation: _____ APN#: _____

Project Size (sq.ft.): _____ Buildings on Lot: _____ # of Stories _____

Construction Types: _____ Occupancy Groups: _____

Type of Permit(s) Requested: ☐ Building ☐ Plumbing ☐ Electrical ☐ Mechanical

☐ **Owner/Business Name:** _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Email: _____

☐ **Contractor Name:** _____ **Company:** _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Email: _____

License No: _____ Class: _____ Expiration Date: _____

City Business License No: _____ Expiration Date: _____

(Please fill out attached Licensed Contractor's Declaration Form)

☐ **Architect/Engineer Name:** _____ **Company:** _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

License No: _____ Class: _____ Expiration Date: _____

Building/Plumbing/Electrical/Mechanical Permit Application (continued)

PLUMBING

Code	Items	Units	Code	Items	Units
03	Backwater Valves	___ Valve(s)	45	Water closet/urinal/bidet	___ Fixture(s)
05	Backflow prevention device/sprinkler	___ Device(s)	47	Water heater	___ W.H.(s)
07	Bathtubs/showers	___ Fixture(s)	49	Water treating equipment (filter, softener)	___ System(s)
11	Clothes washer (tray/standpipe)	___ Fixture(s)	51	Low pressure gas sys. (5 outlets or less)	___ System(s)
13	Dishwashers	___ Fixture(s)	52	Fee for additional outlets >5	___ Outlet(s)
15	Drinking fountain	___ Fixture(s)	53	Medium/high pressure gas system	___ System(s)
17	Floor drains	___ Fixture(s)	54	Additional fee for each outlet	___ Outlet(s)
19	Floor sinks	___ Fixture(s)	55	Gas meter (private)	___ Meter(s)
21	Hose bibbs	___ Fixture(s)	56	Gas regulator	___ Reg(s)
23	Interceptor (clarifier)	___ System(s)	60	Drainage/vent piping repair or alter	___ System(s)
25	Lavatories/sinks	___ Fixture(s)	62	Greywater system	___ System(s)
26	Miscellaneous fixture	___ Fixture(s)	63	Water piping replacement branch/fixture	___ Fixture(s)
27	Pressure regulator—prv/water	___ Device(s)	64	Other water piping < 1 1/2 inches	___ Line(s)
29	Roof drains	___ Fixture(s)	65	Other water piping 2-3 inches	___ Line(s)
35	Solar water heating system	___ System(s)	66	Other water piping > 3 inches	___ Line(s)
39	Swimming pool trap and receptor	___ System(s)			
41	Trap primer	___ System(s)			

MECHANICAL

Code	Items	Units	Code	Items	Units
02	Refrig compressor < 100 kbtu	___ Comp(s)	31	Air inlets/outlets (area)	___ Sq. Ft.
03	Refrig compressor 101—500 kbtu	___ Comp(s)	32	Appliance vent (other)	___ Unit(s)
04	Refrig compressor > 500 kbtu	___ Comp(s)	35	Air handling unit < 2000 cfm	___ Ahu(s)
08	Furnace/heater <100 kbtu	___ Unit(s)	36	Air handling unit 2000—10000 cfm	___ Ahu(s)
09	Furnace/heater 101-500 kbtu	___ Unit(s)	37	Air handling unit > 10000 cfm	___ Ahu(s)
10	Furnace/heater > 500 kbtu	___ Unit(s)	40	Evaporative coolers	___ Unit(s)
17	Boiler < 100 kbtu	___ Boiler(s)	41	Ventilation fan (single register)	___ Fan(s)
18	Boiler 101-500 kbtu	___ Boiler(s)	42	Ventilation system (other)	___ System(s)
19	Boiler > 500 kbtu	___ Boiler(s)	43	Commercial kitchen exhaust hoods	___ Hood(s)
20	Fireplace/gas log < 100 kbtu	___ Appl(s)	44	Spray booth	___ Booth(s)
21	Fireplace/gas log 101-500 kbtu	___ Appl(s)	45	Product conveying duct system	___ System(s)
22	Fireplace/gas log > 500 kbtu	___ Appl(s)	46	Fire dampers	___ Damper(s)
30	Air inlets/outlets (each)	___ Unit(s)	47	Alteration of existing duct system	___ System(s)

ELECTRICAL

Code	Items	Quantity	Code	Item	Quantity	Code	Item	Quantity
B1	Residential new bldgs. Multifamily	___ Sq. Ft.	<u>Electric Signs</u>			<u>Motors</u>		
B2	Residential new bldgs. 1 or 2 family	___ Sq. Ft.	K1	Signs, outline lgt, one ckt	___ Sign(s)	JX	Motors, <3hp	___ Mtr(s)
C1	Swimming pools, new	___ Pool(s)	K2	Additnl, ckt within the same sign	___ Sign(s)	JY	Motors, 5hp	___ Mtr(s)
C2	Spas, hot tubs,	___ Pool(s)	<u>Power Equipment Over 3hp and Less Than 10hp</u>			JZ	Motors, 10hp	___ Mtr(s)
C3	Pool alterations, other type pools	___ Pool(s)	JA	Heat pumps	___ Appl(s)	J0	Motors, 15hp	___ Mtr(s)
D1	Carnival electrical rides or gentrs	___ Unit(s)	JB	AC units	___ Appl(s)	J1	Motors, 20hp	___ Mtr(s)
D2	Carnival mech rides, displays w/lgt	___ Unit(s)	JD	Battery chargers	___ Appl(s)	J2	Motors, 25hp	___ Mtr(s)
D3	Carnival booth lighting	___ Unit(s)	JE	Electric water heaters	___ Appl(s)	J3	Motors, 50hp	___ Mtr(s)
E1	Temporary service, power pole	___ Pole(s)	JF	Refrigeration cabinets	___ Appl(s)	J4	Motors, 100hp	___ Mtr(s)
E2	Temporary dist system for const	___ Unit(s)	JG	Electric cooking equipment	___ Appl(s)	<u>Other Power Equipment</u>		
E3	Temp pole for xmas tree lots	___ Pole(s)	JH	Electric heaters	___ Appl(s)	J7	Pwr eq w/rating > 10hp to <50hp	___ Pwr
F1	Branch circuits, 120v, 15 or 20a	___ Ckt(s)	JI	Electric generators	___ Appl(s)	J8	Pwr eq w/rating > 50hp to <100hp	___ Pwr
F2	Branch circuits, lighting, 208-277v	___ Ckt(s)	J6	Other equipment > 3hp—<10hp	___ Appl(s)	J9	Pwr eq w/rating > 100hp	___ Pwr
G1	Outlets-lighting, recept, switch	___ Outlet(s)	<u>Special Electrical Items</u>			<u>Services, Panels, Control Panels, Mcc's</u>		
G2	Lighting fixtures	___ Lgt Ftx(s)	P2	PC residential photo voltaic<10kw	___	LA	100a panels, services, mcc's	___ Pnl(s)
G3	Pole mounting light fixtures	___ Pole Fxt(s)	P3	Inverter res photo volt <10kw	___	LB	200a panels, services, mcc's	___ Pnl(s)
G4	Theatrical-type lgt fixtures	___ Lgt Ftx(s)	P4	PC residential photo volt >10kw<50kw	___	LC	225a panels, services, mcc's	___ Pnl(s)
<u>Residential Appliances Less Than 3hp</u>			P5	Inverter res photo volt >10kw<50kw	___	LD	400a panels, services, mcc's	___ Pnl(s)
HA	Forced air units (FAU)	___ Appl(s)	V2	<=10kw electric vehicle supply equip	___ #Units	LE	600a panels, services, mcc's	___ Pnl(s)
H1	Electrical ovens	___ Appl(s)	V3	>10kw electric vehicle supply equip	___ #Units	LF	800a panels, services, mcc's	___ Pnl(s)
H2	Garbage disposals	___ Appl(s)	V4	Fast electric vehicle supply equip	___ #Units	LG	1000a panels, services, mcc's	___ Pnl(s)
H3	Dishwashers	___ Appl(s)	<u>Transformers</u>			LH	1200a panels, services, mcc's	___ Pnl(s)
H4	Range hoods	___ Appl(s)	JM	Transformers, <3kva	___ Xfmr(s)	LI	1600a panels, services, mcc's	___ Pnl(s)
H5	Washing machines	___ Appl(s)	JN	Transformers, 15kva	___ Xfmr(s)	LJ	2000a panels, services, mcc's	___ Pnl(s)
H7	Exhaust fans	___ Appl(s)	JO	Transformers, 25kva	___ Xfmr(s)	LL	3000a panels, services, mcc's	___ Pnl(s)
H9	Other residential less than 3hp	___ Appl(s)	JQ	Transformers, 37.5kva	___ Xfmr(s)	LM	High voltage panels (over 600v)	___ Pnl(s)
<u>Non Residential Appliances Less Than 3hp</u>			JR	Transformers, 45kva	___ Xfmr(s)	LN	Other panels, 0 to 399 amps	___ Pnl(s)
1A	Exhaust fans	___ Appl(s)	JS	Transformers, 50kva	___ Xfmr(s)	LO	Other panels, 400 to 1000 amps	___ Pnl(s)
1B	Electric water heaters	___ Appl(s)	JT	Transformers, 75kva	___ Xfmr(s)	LP	Other panels, >1000 amps	___ Pnl(s)
1C	Lighted showcases	___ Appl(s)	JU	Transformers, 112.5kva	___ Xfmr(s)	W1	Cable trays, busways (length)	___ Feet
1D	Electric drinking fountains	___ Appl(s)	JV	Transformers, 150kva	___ Xfmr(s)	M1	Misc conduits & conductors	___ Unit(s)
1E	Vending machines	___ Appl(s)	JW	Transformers, 225kva	___ Xfmr(s)	P1	Haz locations >2000 sf total	___ Haz
1F	Laundry machines	___ Appl(s)				R1	Report review fee, # of equip	___ Eq
J5	Other non-res less than 3hp	___ Appl(s)				R2	High voltage report fee, #equip	___ HV Eq

COLUMN 1**OWNER-BUILDER DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code): Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500.)

() I, as owner of the property, or my employees with wages as their sole compensation, will do () all of or () portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)

() I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code. The Contractor's State License Law does not apply to an owner of property who builds or improves thereon, and who contractors for the projects with a license Contractor pursuant to the Contractors' State License Law.).

() I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Date: _____

Signature of Property Owner or Authorized Agent

COLUMN 2**LICENSED CONTRACTOR'S DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class _____ License No. _____

Date _____ Contractor Signature _____

WORKERS' COMPENSATION DECLARATION

WARNING: FAILURE TO SECURE WORKER'S COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES ARE PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

____ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No. _____

____ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier _____ Policy Number _____ Expiration Date _____

Name of Agent _____ Phone Number _____

____ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions

Signature of Applicant

Date

JOB ADDRESS

LOCALITY

COLUMN 3**HAZARDOUS MATERIAL DECLARATION**

Will the applicant or future building occupant handle a hazardous material or a mixture containing a hazardous material equal to or greater than the amount specified on the hazardous material information guide?

Yes ☐ No ☐

Will the intended use of the building by the applicant or future building occupant require a permit for construction or modification from the South Coast Air Quality Management District (SCAQMD)? See permitting checklist for guidelines.

Yes ☐ No ☐

I have read the hazardous materials information guide and the SCAQMD permitting checklist. I understand my requirements under the Los Angeles County Code Title 2, Chapter 220 Sections 220.100 through 220.140 concerning hazardous material reporting and for obtaining a permit from the SCAQMD.

ASBESTOS NOTIFICATION

☐ Notification letter sent to SCAQMD or EPA

☐ I declare that notification of asbestos removal is not applicable to addressed project.

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a Construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code)

Lender's Name

Lender's Address

By my signature below, I certify to each of the following:
I am the property owner or authorized to act on the property owner's behalf.
I have read this application and the information I have provided is correct.
I agree to comply with all applicable city and county ordinances and state laws relating to building construction.
I authorize representatives of this county to enter the above-identified property for inspection purposes.

Signature of Property Owner or Authorized Agent

Date

The page is intentionally left blank.

**City of Cerritos
Waste Management Plan
Part 1**

Materials from your job site can be recycled. The City of Cerritos Municipal Code requires you to recycle or reuse a minimum of 50% of your project's waste. The City has an exclusive franchise agreement with Athens Services for construction and demolition waste removal services. By using Athens Services, you will have met your 50% waste diversion requirement. If you self-haul materials from the jobsite, and your project is 900 square feet or greater in size, you will be required to demonstrate that you have diverted 50% of your project's waste from landfill disposal.

Step 1: Before your Project Begins: Complete this form.

- ☐ If your project is less than 900 square feet in area, check this box. You are exempt from further compliance with the City of Cerritos' C&D Debris Diversion Ordinance.
- ☐ If you will be contracting with Athens Services for your project's waste hauling services, check this box. You are exempt from further compliance with the City of Cerritos' C&D Debris Diversion Ordinance.
- ☐ If your C&D waste will be hauled by anyone other than Athens Services, and your project is 900 square feet or more in area, check this box. You are required to submit a Performance Security Deposit in the amount of \$.50 per square foot of project size along with this form and divert 50% of project waste from landfill disposal. Please proceed to Steps 2, 3 & 4.

Step 2: While your Project Progresses: *(self-haul projects of 900 square feet or greater only)*

Save all weight receipts and/or documentation from disposal sites including recycling centers, landfills and jobsite reuse.

Step 3: Before final inspection: *(self-haul projects of 900 square feet or greater only)*

Complete Part 2 of this form and submit receipts/documentation (original or certified photocopies) verifying that a minimum of 50% of the debris or material generated was diverted from landfill disposal.

Step 4: Deposit Returned: *(self-haul projects of 900 square feet or greater only)*

Within 30 days of submittal of final documentation, your performance security deposit will be returned. If it is determined that a minimum of 50% of C&D materials were not recycled, a prorated portion of your deposit will be returned.

Job Address: _____

Permit No. _____

Job Description: _____

Square Footage: _____ sq. ft.

Project Type: New Construction Demolition

Renovation

Other

Applicant: _____

Phone: _____

Company Name & Address: _____

Applicant Signature: _____

Date: _____

Expected Debris from this Project:

Material Type:	Estimated Diversion Rate:	Facility Utilized:
Asphalt/Concrete:		
Brick/Masonry/Tile:		
Doors/Windows/Cabinets/ Fixtures, Etc.:		
Drywall:		
Glass:		
Metals:		
Mixed Loads:		
Roofing Materials:		
Soils:		
Woods:		
Other:		
Unprocessed Waste:		

Performance Security Deposit:

Deposit Amount (sq. ft. x \$.50): \$_____

Deposit Type: _____

Date Received: _____

Staff: _____